

NAME — AREA — DATE

# APPLICATION FOR EMPLOYMENT



**SPECIALTY COMPANY**  
QUALITY ALUMINUM CASTINGS SINCE 1946

Kingsville, Mo. 64061  
111 East Pacific

Warrensburg, Mo. 64093  
1301 Stahl Drive

AN EQUAL OPPORTUNITY EMPLOYER

# APPLICATION FOR EMPLOYMENT



DATE \_\_\_\_\_

## SPECIALTY COMPANY

*(Please print and furnish complete and accurate information.)*

TO APPLICANT: We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

### REFERRAL SOURCE

Advertisement \_\_\_\_\_ Employment Agency \_\_\_\_\_ Friend \_\_\_\_\_  
 Relative \_\_\_\_\_ On-line \_\_\_\_\_ Website \_\_\_\_\_  
 Other \_\_\_\_\_

PERSONAL

NAME \_\_\_\_\_  
LAST FIRST MIDDLE  
 ADDRESS \_\_\_\_\_  
NO. STREET CITY STATE ZIP CODE  
 TELEPHONE NUMBER ( ) \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
 ALTERNATE PHONE NUMBER ( ) \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_  
 ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S.A.? YES  NO   
 ARE YOU 18 YEARS OF AGE OR OLDER? YES  NO

JOB INTEREST

POSITION(S) APPLIED FOR: \_\_\_\_\_  
 ARE YOU AVAILABLE TO WORK? FULL TIME: \_\_\_\_\_ PART TIME: \_\_\_\_\_  
 ARE YOU WILLING TO WORK OVERTIME AS REQUIRED? \_\_\_\_\_ YES \_\_\_\_\_ NO  
 ARE YOU WILLING TO WORK SHIFTS AS REQUIRED? \_\_\_\_\_ YES \_\_\_\_\_ NO  
 ARE YOU WILLING TO CHANGE SHIFTS AS REQUIRED? \_\_\_\_\_ YES \_\_\_\_\_ NO  
 LOCATION PREFERENCE: \_\_\_\_ KINGSVILLE \_\_\_\_ WARRENSBURG  
 SHIFT PREFERENCE: \_\_\_\_\_ WAGES DESIRED: \_\_\_\_\_  
 DATE AVAILABLE FOR WORK: \_\_\_\_\_  
 REASON FOR INTEREST IN THE JOB: \_\_\_\_\_  
 Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled or expunged or sealed by a court? Yes  No   
 Are there any felony charges presently pending against you? Yes  No   
 If you answered yes to either of the above questions, describe in full (include date, offense, disposition): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
**(NOTE: Conviction or pending felony charges will not necessarily disqualify an applicant.)**  
 HAVE YOU FILED AN APPLICATION HERE BEFORE? YES  NO   
 HAVE YOU EVER BEEN DISCIPLINED OR FIRED BY A FORMER EMPLOYER? YES  NO   
 IF YES, WHY? \_\_\_\_\_  
 WERE YOU PREVIOUSLY EMPLOYED BY THIS COMPANY? YES  NO   
 IF YES, FROM \_\_\_\_\_ TO \_\_\_\_\_ DEPT. \_\_\_\_\_  
 HAVE YOU WORKED AT STAHL THROUGH A STAFFING SERVICE? YES  NO

**EDUCATION**

**CIRCLE THE HIGHEST GRADE COMPLETED:**

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

HIGH SCHOOL ATTENDED \_\_\_\_\_

COLLEGE/UNIVERSITY ATTENDED \_\_\_\_\_

OTHER TRAINING \_\_\_\_\_

**EMPLOYMENT RECORD**

**LIST BELOW ALL PRESENT AND PAST EMPLOYMENT (START WITH MOST RECENT POSITION)**

Name and Address of Company and Type of Business	FROM		TO		Position/Duties	Beginning Wage	Ending Wage	Reason for Leaving
	MO	YR	MO	YR				
Telephone Supervisors:								
Telephone Supervisors:								
Telephone Supervisors:								
Telephone Supervisors:								

ARE YOU PRESENTLY EMPLOYED? YES  NO

DO YOU OPERATE A BUSINESS OR HAVE OTHER EMPLOYMENT WHICH WILL CONTINUE IF YOU ARE EMPLOYED HERE? YES  NO  EXPLAIN \_\_\_\_\_

**IN APPLYING HERE FOR EMPLOYMENT IT IS UNDERSTOOD THAT STAHL SPECIALTY COMPANY RESERVES THE PRIVILEGE OF CONTACTING PAST EMPLOYERS REGARDING REFERENCES.**

**MAY WE ALSO CONTACT YOUR PRESENT EMPLOYER AT THIS TIME?** YES  NO

**MILITARY**

HAVE YOU EVER SERVED IN THE ARMED FORCES? Yes  No

IF YES, WHAT BRANCH \_\_\_\_\_

DATES OF DUTY: FROM \_\_\_\_\_ TO \_\_\_\_\_

DUTIES/TRAINING \_\_\_\_\_

**PERSONAL REFERENCES (Not Former Employers or Relatives)**

Name and Occupation	Address	Phone Number

I HEREBY REPRESENT THAT EACH ANSWER TO A QUESTION HEREIN AND ALL OTHER INFORMATION OTHERWISE FURNISHED IS TRUE AND CORRECT. I FURTHER REPRESENT THAT SUCH ANSWERS AND INFORMATION CONSTITUTE A FULL AND COMPLETE DISCLOSURE OF MY KNOWLEDGE WITH RESPECT TO THE QUESTION OR SUBJECT TO WHICH THE ANSWER OR INFORMATION RELATES. I UNDERSTAND THAT ANY INCORRECT, INCOMPLETE, OR FALSE STATEMENT OR INFORMATION FURNISHED BY ME WILL SUBJECT ME TO DISCHARGE AT ANY TIME. IN THE EVENT THAT I AM EMPLOYED BY STAHL SPECIALTY COMPANY, I AGREE TO COMPLY WITH ALL OF ITS ORDERS, RULES AND REGULATIONS. I HEREBY AUTHORIZE MY FORMER EMPLOYERS TO GIVE ANY INFORMATION REGARDING MY EMPLOYMENT WITH THEM, IN ADDITION, TO FURNISH ANY OTHER INFORMATION THEY MAY HAVE CONCERNING ME.

I UNDERSTAND THAT THIS APPLICATION DOES NOT CREATE A CONTRACT AND THAT, IF EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME BY THE COMPANY OR ME.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**STAHL SPECIALTY COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER**

**FOR HUMAN RESOURCES OFFICE ONLY**

INTERVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

REMARKS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_